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6.7 Internal Audits

6.7.1 General

6.7.1.1 Internal audits are conducted on a yearly basis to monitor the implementation of the MAURITAS Management System, policies and procedures as referred in this Quality Manual and to ensure their continued effectiveness. This will ensure that MAURITAS conforms to the requirements of ISO/IEC 17011 and applicable regional and international requirements

6.7.1.2 The Quality Manager prepares an Internal Audit Programme, **F 2.23** to cover a cycle of four (4) years taking into consideration the importance of processes, areas to be audited and results of previous internal audits. Based on the Internal Audit Programme, the Quality Manager prepares a yearly Internal Audit Plan, **F 2.07**, and arranges for its implementation.

The internal audit programme is reviewed every year at the Management Review Meeting. The frequency of the internal audit is determined after taking into consideration the performance of the MAURITAS Management System.

The Quality Manager also supervises the smooth execution of all audits. He assigns competent personnel, knowledgeable in accreditation, auditing and in the requirements of ISO/IEC 17011 with the task of carrying out the internal audit.

6.7.1.3 Staff do not audit their own areas of responsibilities. The staff responsible for the area audited is informed about the outcome of the internal audit. The Quality Manager is responsible to ensure that any opportunities for improvement are identified and that actions are taken in a timely and appropriate manner by monitoring nonconformities raised. Follow-up audits may be conducted by the Quality Manager to monitor the effectiveness of the corrective actions.

6.7.2 Cross References

6.7.2.1 MAURITAS P3, F2.07, F2.23

Appendix A: Amendment Table

SN	Section	Amendment