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6.4 Records

6.4.1 General

6.4.1.1 MAURITAS, as a Department, operates its own registry, and has defined the procedures for identification, protection, accessing, storage, retrieval, retention time and disposal of records in **MAURITAS P6**.

6.4.1.2 **MAURITAS P6** takes into consideration the need to have confidentiality arrangements with respect to the access to records.

6.4.1.3 MAURITAS has also defined the retention time of the accreditation records as the current cycle and at least for the two previous accreditation cycles as per **MAURITAS P6**. All other records which are 10 years and above are scrutinised and examined by Desk Officers prior to deciding whether to discard or not.

6.4.2 Cross References

6.4.2.1 MAURITAS P6

Appendix A: Amendment Table

SN	Section	Amendment