

Annex B: Timeline for Accredited Laboratories

Process	Time Frame (Days)
<p>Surveillance/ Re-assessment</p> <p>Once the laboratory has been granted accreditation, it will be subject to periodic visits by MAURITAS. The First Surveillance visit is usually scheduled 6 months after the date of grant of accreditation. The second and third surveillances are then carried out on a yearly basis. 1 year after the 3rd surveillance, a re-assessment is done marking the start of the 2nd accreditation cycle. The laboratory is informed of the surveillance date (usually within 1 month of the scheduled date), the plan, assessment team and fees.</p>	Day 01
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<p>Proposed Corrective Action</p> <p>The laboratory has 1 weeks' time to send to MAURITAS the proposed corrective actions for the non-conformities raised during the surveillance visit.</p>	Day 08
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<p>Acceptance by Assessors</p> <p>MAURITAS will then consult with the assessors involved and within 1 week; the latter will confirm whether the non-conformities have been satisfactorily addressed. If not, the laboratory is given an additional 1 week to send to MAURITAS a new proposed corrective action to which the assessors will take another 1 week for approval.</p>	Day 29 (Max) Day 15 (Min)
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<p>Implemented Corrective Action</p> <p>Following the approval of assessors on the proposed corrective actions, the laboratory has 1.5 months' time from the date of the assessment to submit to MAURITAS evidence for implementation of corrective actions for the non-conformities.</p>	Day 74 (Max) Day 60 (Min)
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<p>Acceptance of Implemented Corrective Actions</p> <p>After receiving evidence of implemented corrective action, MAURITAS will again consult with the assessors to confirm whether the non-conformities have been satisfactorily discharged within 1 week. . If not, the laboratory is given an additional 1 week to send to MAURITAS further evidence of implemented corrective actions to which the assessors will take another 1 week for approval.</p>	Day 95 (Max) Day 67 (Min)
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<p>Accreditation Report</p> <p>Upon satisfactory clearance of all non-conformities, within 1.5 months, the lead assessor will prepare the Accreditation report where he/she will present evidence of discharge of non-conformities. This Accreditation report will be submitted to the Accreditation Committee. Recommendation for accreditation is also made to the Accreditation Committee.</p>	Day 140 (Max) Day 112 (Min)



Accreditation Committee

Based on the Accreditation report and on satisfactory evidence that the requirements of standards and regulations are being met, the Accreditation Committee will grant/maintain accreditation to the Laboratory.

Day 170 (Max)

Day 142 (Min)

Total

Max of 170 days (6
mnths)

Min of 142 days (5
mnths)
